

The United Way of Trinidad and Tobago

**Financial Statements
December 31, 2015**

Contents	Page
Statement of management's responsibilities	1
Independent auditor's report	2
Statement of financial position	3
Statement of income	4
Statement of changes in accumulated fund	5
Statement of cash flows	6
Notes to the financial statements	7-16

The United Way of Trinidad and Tobago

Statement of management’s responsibilities

It is the responsibility of management to prepare financial statements for each financial year, which present fairly, in all material respects, the state of affairs of the Organisation as at the end of the financial year and of the operating results of the Organisation for the year. It is also management’s responsibility to ensure that the Organisation keeps proper accounting records, which disclose with reasonable accuracy at any time the financial position of the Organisation. They are also responsible for safeguarding the assets of the Organisation.

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the International Financial Reporting Standard for Small and Medium-sized Entities (‘IFRS for SMEs’). This responsibility includes designing, implementing and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, selecting and applying appropriate accounting policies, and making accounting estimates that are reasonable in the circumstances.

Management accepts responsibility for the annual financial statements, which have been prepared using appropriate accounting policies supported by reasonable and prudent judgments and estimates, in conformity with the IFRS for SMEs. Management is of the opinion that the financial statements present fairly, in all material respects, the state of the financial affairs of the Organisation and of its operating results. Management further accepts responsibility for the maintenance of accounting records which may be relied upon in the preparation of financial statements, as well as adequate systems of internal financial control.

Nothing has come to the attention of management to indicate that the Organisation will not remain a going concern for at least the next twelve months from the date of this statement.

Director

Date

Director

Date

**Independent auditor's report
to the members' of
The United Way of Trinidad and Tobago**

Report on the financial statements

We have audited the accompanying financial statements of The United Way of Trinidad and Tobago, which comprise the statement of financial position as at December 31, 2015 and statements of income, accumulated fund and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's responsibility for the financial statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with International Financial Reporting Standard for Small and Medium-Sized Entities ('IFRS for SMEs') and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with International Standards on Auditing. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatements of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion of the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of The United Way of Trinidad and Tobago as at December 31, 2015 and of its financial performance and its cash flows for the year then ended in accordance with the IFRS for SMEs.

Deloitte & Touche
Port of Spain
Trinidad

Date _____

The United Way of Trinidad and Tobago

Statement of financial position

	Notes	As at December 31,		
		2015	Restated 2014	Restated 2013
		\$	\$	\$
ASSETS				
Non-current assets				
Property and equipment	4	42,394	49,275	67,251
Total non-current assets		<u>42,394</u>	<u>49,275</u>	<u>67,251</u>
Current assets				
Cash and cash equivalents	5	4,682,181	3,227,289	3,799,960
Other receivables		7,551	479	-
Total current assets		<u>4,689,732</u>	<u>3,227,768</u>	<u>3,799,960</u>
Total assets		<u>4,732,126</u>	<u>3,277,043</u>	<u>3,867,211</u>
ACCUMULATED FUND AND LIABILITIES				
Accumulated fund		<u>1,622,094</u>	<u>439,328</u>	<u>209,002</u>
Current liabilities				
Trade and other payables	6	3,110,032	2,837,715	3,658,209
Total current liabilities		<u>3,110,032</u>	<u>2,837,715</u>	<u>3,658,209</u>
Total liabilities and accumulated fund		<u>4,732,126</u>	<u>3,277,043</u>	<u>3,867,211</u>

The notes on pages 7 to 16 form an integral part of these financial statements.

On Date the Board of Directors of The United Way of Trinidad and Tobago authorised these financial statements for issue.

_____ Director

_____ Director

The United Way of Trinidad and Tobago

Statement of income

	Notes	Year ended December 31,		
		2015	Restated 2014	Restated 2013
		\$	\$	\$
Donations				
Donation income	7	6,445,116	6,695,012	6,042,032
Donation expenses	8	<u>(349,746)</u>	<u>(411,548)</u>	<u>(290,703)</u>
Net donation income		6,095,370	6,283,464	5,751,329
Grants disbursement expenses	11	(4,001,334)	(5,474,718)	(5,184,769)
Net community impact (expenses)/income	10	(121,075)	295,142	130,859
Administrative and operating expenses	12	(779,889)	(863,508)	(788,924)
Finance income	9	5,093	7,922	7,955
Other expenses	13	<u>(15,399)</u>	<u>(17,976)</u>	<u>(24,107)</u>
Net surplus/(deficit) for the year		<u>1,182,766</u>	<u>230,326</u>	<u>(107,657)</u>

The notes on pages 7 to 16 form an integral part of these financial statements.

The United Way of Trinidad and Tobago

Statement of changes in accumulated fund

	Note	Accumulated Funds
		<u>\$</u>
For the year ended December 31, 2015		
Balance as at January 1, 2015 – restated		439,328
Surplus for the year		<u>1,182,766</u>
Balance as at December 31, 2015		<u>1,622,094</u>
For the year ended December 31, 2014		
Balance as at January 1, 2014 – restated		209,002
Surplus for the year		<u>230,326</u>
Balance as at December 31, 2014 - restated		<u>439,328</u>
For the year ended December 31, 2013		
Balance as at January 1, 2013 – previously reported		1,612,761
Restatement	16	<u>(1,296,102)</u>
Balance as at January 1, 2013 – restated		316,659
Deficit for the year		<u>(107,657)</u>
Balance as at December 31, 2013 - restated		<u>209,002</u>

The United Way of Trinidad and Tobago

Statement of cash flows

	Note	Year ended December 31,		
		2015	Restated 2014	Restated 2013
		\$	\$	\$
Cash flows from operating activities:				
Net surplus /(deficit) for the year		1,182,766	230,326	(107,657)
Adjustment for:				
- Depreciation	4	15,158	17,976	20,860
- Loss on disposal		-	-	1,847
		1,197,924	248,302	(84,950)
Changes in:				
Trade and other payables		272,317	(820,494)	210,363
Other receivables		(7,072)	(479)	1,024
Decrease in deferred income		-	-	(156,373)
Net cash generated from/(used in) operating activities		<u>1,463,169</u>	<u>(572,671)</u>	<u>(29,936)</u>
Cash flows from investing activities:				
Purchase of property and equipment	4	<u>(8,277)</u>	-	<u>(19,948)</u>
Net cash used in investing activities		<u>(8,277)</u>	-	<u>(19,948)</u>
Net increase/(decrease) in cash and cash equivalents		1,454,892	(572,671)	(49,884)
Cash and cash equivalents - beginning of year		<u>3,227,289</u>	<u>3,799,960</u>	<u>3,849,844</u>
Cash and cash equivalents - end of year		<u><u>4,682,181</u></u>	<u><u>3,227,289</u></u>	<u><u>3,799,960</u></u>

The notes on pages 7 to 16 form an integral part of these financial statements.

The United Way of Trinidad and Tobago

Notes to the financial statements for the year ended December 31, 2015

1. **Registration and nature and activities**

The United Way of Trinidad and Tobago ('UWTT') was incorporated in Trinidad and Tobago on November 30, 1999. The Organisation's registered office is situated at 44-58 Edward Street, Port of Spain. UWTT is affiliated to the United Way Worldwide (formerly United Way International).

UWTT is a national non-profit organisation which mobilizes resources to serve Non-Governmental Organisations ('NGOs') and Community Based Organisations ('CBOs') that deliver social services in Trinidad and Tobago.

UWTT was established under the auspices of United Way Worldwide, UWTT is dedicated to the advancement and uplifting of society.

2. **Summary of significant accounting policies**

Statement of compliance

These financial statements are prepared in accordance with the International Financial Reporting Standard for Small and Medium-sized Entities ('IFRS for SMEs') issued by the International Accounting Standards Board. The principal accounting policies applied in the preparation of these financial statements are set out below.

Basis of preparation

The Organisation's financial statements have been prepared under the historical cost convention.

The preparation of financial statements in conformity with the IFRS for SMEs requires the use of certain critical accounting estimates. It also requires management to exercise its judgment in the process of applying the Organisation's accounting policies.

a) **Foreign currency transactions**

Items included in the financial statements of the Organisation are measured using the currency that best reflects the economic substance of the underlying events and the circumstances relevant to the Organisation ('the functional currency'). These financial statements are presented in Trinidad and Tobago dollars.

Foreign currency transactions are translated into the functional currency using the exchange rates prevailing at the date of the transactions. Foreign exchange gains and losses resulting from the settlement of such transactions and from the translation of monetary assets and liabilities denominated in foreign currencies are recognised in the statement of income.

b) **Cash and cash equivalents**

Cash and cash equivalents are carried in the statement of financial position at cost. For the purposes of the statement of cash flows, cash and cash equivalents comprise cash on hand, cash at bank and fixed deposits held with banks with original maturities of three months or less at the time of purchase.

The United Way of Trinidad and Tobago

Notes to the financial statements for the year ended December 31, 2015

2. Summary of significant accounting policies (continued)

c) Property and equipment

All property and equipment is stated at historical cost less accumulated depreciation.

Depreciation is calculated on a reducing balance basis utilising rates, which are sufficient to write off the depreciable amount of the property and equipment over their estimated useful lives as follows:

Computer equipment	33.3%
Office furniture	25%
Office equipment	25%
Building improvement	25%

d) Revenue recognition

Revenue is recognised on an accrual basis once the Organisation has a contractual right to receive revenue. Where there is no contractual right to receive revenue, the cash basis is used. Revenue is derived mainly from donations from companies, individuals, fund raising activities and special events.

e) Trade and other payables

Trade payables are recognised for amounts to be paid in the future for goods and services received, whether billed by the supplier or not.

Grant disbursement accruals are the amount of grants to be disbursed to NGOs and CBOs.

f) Expense and grants disbursed recognition

Expenses are recognised on the accrual basis.

g) Gift in kind

Gift in kind for goods and services received is recognised as capital or revenue expenses based on the value of goods and services received with an equivalent amount recognised as revenue.

h) Taxation

The Organisation is a non-profit organization and has been exempted from taxation by agreement with the Board of Inland Revenue.

The United Way of Trinidad and Tobago

Notes to the financial statements for the year ended December 31, 2015

2. Summary of significant accounting policies (continued)

i) Impairment of tangible assets

At the end of each reporting period, the Organisation reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

If the recoverable amount of an asset (or cash-generating unit) is estimated to be less than its carrying amount, the carrying amount of the asset (or cash-generating unit) is reduced to its recoverable amount. An impairment loss is recognised immediately in the statement of income.

j) Provisions

Provisions are recognised when the Organisation has a present obligation (legal or constructive) as a result of a past event, it is probable that the Organisation will be required to settle the obligation, and a reliable estimate can be made of the amount of the obligation.

The amount recognised as a provision is the best estimate of the consideration required to settle the present obligation at the end of the reporting period, taking into account the risks and uncertainties surrounding the obligation. Where a provision is measured using the cash flows estimated to settle the present obligation, its carrying amount is the present value of those cash flows.

When some or all of the economic benefits required to settle a provision are expected to be recovered from a third party, a receivable is recognised as an asset if it is virtually certain that reimbursement will be received and the amount of the receivable can be measured reliably.

k) Comparatives

When necessary, comparative figures are adjusted to conform to changes in presentation in the current period.

3. Critical judgments and the use of estimates

The preparation of financial statements in conformity with IFRS for SMEs requires management to make critical judgments and use estimates and assumptions that affect the amounts reported in the financial statements and related notes to the financial statements. Actual results may differ from the estimates and assumptions used.

There were no critical judgments, estimates and assumptions that affect the amounts reported in the financial statements and related notes.

The United Way of Trinidad and Tobago

Notes to the financial statements for the year ended December 31, 2015

4. Property and equipment

	Computers \$	Office furniture \$	Office equipment \$	Building improvement \$	Total \$
Cost					
At January 1, 2015	21,298	17,598	7,632	119,511	166,039
Additions	6,724	1,553	-	-	8,277
At December 31, 2015	28,022	19,151	7,632	119,511	174,316
Depreciation					
At January 1, 2015	11,993	13,861	6,104	84,806	116,764
Depreciation for the year	4,777	1,322	383	8,676	15,158
At December 31, 2015	16,770	15,183	6,487	93,482	131,922
Carrying Amount					
At January 1, 2015	9,305	3,737	1,528	34,705	49,275
At December 31, 2015	11,252	3,968	1,145	26,029	42,394

5. Cash and cash equivalents

For the purpose of the statement of cash flows, cash and cash equivalents comprise the following:

	2015 \$	2014 \$
Cash on hand	1,000	1,000
Cash at bank	3,595,444	2,148,100
Fixed deposit	1,085,737	1,078,189
	4,682,181	3,227,289

6. Trade and other payables

	2015 \$	2014 \$
Trade payables	13,450	21,426
Grants disbursement accrual	2,133,041	2,782,049
Illumination fund - undistributed	867,205	-
Other payables	96,336	34,240
	3,110,032	2,837,715

The United Way of Trinidad and Tobago

Notes to the financial statements for the year ended December 31, 2015

7. Donation income

	<u>2015</u>	<u>2014</u>
	\$	\$
Campaign donations income	5,496,196	5,942,159
Leadership contribution	97,200	72,200
Other income – gift	167,595	135,992
Special events income	260,000	308,472
Corporate gift	422,625	108,152
Day of caring	1,500	3,900
United Way regional conference income	-	124,137
	<u>6,445,116</u>	<u>6,695,012</u>

8. Donation expenses

	<u>2015</u>	<u>2014</u>
	\$	\$
Campaign and other expenses	131,964	102,431
Special events expenses	217,782	287,397
United Way regional conference expenses	-	21,720
	<u>349,746</u>	<u>411,548</u>

9. Finance income

	<u>2015</u>	<u>2014</u>
	\$	\$
Bank interest income	7,783	10,850
Bank charges	(2,690)	(2,928)
	<u>5,093</u>	<u>7,922</u>

10. Net community impact (expenses)/income

	<u>2015</u>	<u>2014</u>
	\$	\$
Income	1,111,127	666,297
Expenses	(1,232,202)	(371,155)
	<u>(121,075)</u>	<u>295,142</u>

{Narration to be included}

The United Way of Trinidad and Tobago

Notes to the financial statements for the year ended December 31, 2015

11. Grants disbursement expenses

	2015	2014
	\$	\$
Adult Literacy Tutors Association (ALTA)	200,000	200,000
Amica house	131,900	160,000
Bhagwandass Mc Coon	50,000	-
Birdsong	211,276	150,000
Bridge of Hope	(21,000)	21,000
Caribbean Kids and Family Therapy Organisation	-	23,000
Caribbean Sport & Development	-	68,240
Casa de Corazon	17,900	-
Coalition Against Domestic Violence	155,000	156,000
Consortium of Persons With Disabilities	120,000	-
Couva Children's Hospital	199,900	-
CREDO Foundation for Social Justice	280,000	-
Day of Caring	115,227	128,486
Donor Directed	635,750	522,819
Families in Action-TAG Programme	150,000	229,933
Fazied Sookoor	24,252	-
FT Farfan Limited	59,691	-
Foundation for the Enhancement & Enrichment of Life	200,000	200,000
Goshen House	-	150,000
Healing with Horses	-	150,000
Joshua Boys	-	140,000
Hope Centre	748	-
Kernaham Centre for Community	-	170,000
Lady Hochoy Home	8,750	105,919
MAMATOTO Resource & Birth Centre	127,140	125,992
MOMS for Literacy	175,000	175,000
National Centre for Persons with Disabilities	150,000	228,783
Office Link Co Ltd	-	11,605
PRW Enterprises Ltd	-	21,621
Raffa House	150,000	190,000
Rainbow Rescue	-	240,000
Rape Crisis Society	-	100,000
Rebirth House	-	91,541
Southern Supplies Ltd	22,757	-
St Martin Welfare Association	-	-
Tatti's Refrigeration	48,928	-
The Cotton Tree Foundation	-	298,992
The Dyslexia Association	150,000	150,000
The Heroes Foundation	403,066	250,000
The Life Centre	250,000	250,000
The Informative Breast Feeding	-	125,000
Balance carried forward	<u>4,016,285</u>	<u>4,833,931</u>

The United Way of Trinidad and Tobago

Notes to the financial statements for the year ended December 31, 2015

11. Grants disbursement expenses (continued)

	<u>2015</u>	<u>2014</u>
	\$	\$
Balance brought forward	4,016,285	4,833,931
The Social Justice Foundation	(152,451)	-
The Voice of One Overcomers Club	50,000	50,000
The Tobago Institute of Literacy	-	12,000
Uniquely Worthy	-	183,287
Vision of Hope	(12,500)	150,000
World Wide Net Ltd	-	45,500
Youth Business T&T	100,000	200,000
	<u>4,001,334</u>	<u>5,474,718</u>

12. Administrative and operating expenses

	<u>2015</u>	<u>2014</u>
	\$	\$
Accounting fees	108,000	108,000
Advertising	20,834	1,473
Audit fees	70,000	70,000
Employees benefit	148,920	149,146
Equipment rental	12,288	10,695
Insurance expenses	4,526	556
Membership fee to UWI	96,294	52,973
Stationary and office expenses	37,458	56,660
Office maintenance	240	6,157
Other administration	59,283	30,668
Professional and legal fees	13,800	12,515
Rent	12	15,603
Salaries and national insurance	767,123	713,045
Telecommunications	25,543	32,052
	<u>1,364,321</u>	<u>1,259,543</u>
Income to offset administrative and operating income:		
Events income (net)	249,682	196,682
Gifts in kind	178,000	199,353
Management fees	156,750	-
	<u>584,432</u>	<u>396,035</u>
Administrative and operating expense (net)	<u>779,889</u>	<u>863,508</u>

The United Way of Trinidad and Tobago

Notes to the financial statements for the year ended December 31, 2015

13. Other expenses

	<u>2015</u>	<u>2014</u>
	\$	\$
Depreciation and amortisation	15,158	17,976
Loss on disposal	241	-
	<u><u>15,399</u></u>	<u><u>17,976</u></u>

14. Commitments under operating lease

The Organisation entered into operating lease agreements for the rental of property where its office located and rental of copier/printer. The lease terms are for 3 years.

	<u>2015</u>	<u>2014</u>
	\$	\$
Minimum lease payments under operating lease recognised as expense are as follows:		
Office rental	12	15,603
Equipment rental	12,288	10,695
	<u><u>12,300</u></u>	<u><u>26,298</u></u>
Outstanding operating lease commitment:		
Within one year	12,846	12,846
Less than one year but within five years	2,139	2,139
	<u><u>14,985</u></u>	<u><u>14,985</u></u>

15. Events after the reporting date

No significant events occurred after the reporting date affecting the financial performance, position or changes therein for the reporting period presented in these annual financial statements.

The United Way of Trinidad and Tobago

Notes to the financial statements for the year ended December 31, 2015

16. Restatement and reclassification

During the year the Organisation changed its accounting policy relating to the recognition of donations. Donations were previously accounted for using the accruals basis of accounting, however since there are no contracts between donors and the Organisation, the cash basis was determined to be more appropriate. Income and expenses relating to the community impact program were reclassified from donation income and donation expenses respectively and disclosed as a separate line item. The impact on the financial statements are as follows:

Year ended December 31, 2014:

Financial Statement Item	Previously reported	Opening donations receivable	Closing donations receivable	Reclassification (community impact income and expenses)	Restated
	\$	\$	\$	\$	\$
Statement of financial position					
- Donations and other receivables	786,824	-	(786,345)	-	479
- Opening accumulated fund	1,496,542	(1,287,540)	-	-	209,002
- Closing accumulated fund	1,225,673	-	(786,345)	-	439,328
Statement of income					
- Donation income	6,860,114	1,287,540	(786,345)	(666,297)	6,695,012
- Donation expenses	(782,703)	-	-	371,155	(411,538)
- Net community impact income	-	-	-	295,142	295,142
- Net (deficit)/surplus for the year	(270,869)	1,287,540	(786,345)	-	230,326
Statement of cash flows					
- Net (deficit)/surplus for the year	(270,869)	1,287,540	(786,345)	-	230,326
- Donations and other receivables	500,716	(1,287,540)	786,345	-	(479)

The United Way of Trinidad and Tobago

Notes to the financial statements for the year ended December 31, 2015

16. Restatement and reclassification (continued)

Year ended December 31, 2013:

Financial Statement Item	Previously reported	Opening donations receivable	Closing donations receivable	Reclassification (community impact income and expenses)	Restated
	\$	\$	\$	\$	\$
Statement of financial position					
- Donations and other receivables	1,287,540	-	(1,287,540)	-	-
- Opening accumulated fund	1,612,761	(1,296,102)	-	-	316,659
- Closing accumulated fund	1,496,542	-	(1,287,540)	-	209,002
Statement of income					
- Donation income	6,346,085	1,296,102	(1,287,540)	(312,615)	6,042,032
- Donation expenses	(472,459)	-	-	181,756	(290,703)
- Net community impact income	-	-	-	130,859	130,859
- Net deficit for the year	(116,219)	1,296,102	(1,287,540)	-	(107,657)
Statement of cash flows					
- Net deficit for the year	(116,219)	1,296,102	(1,287,540)	-	(107,657)
- Donations and other receivables	9,586	(1,296,102)	1,287,540	-	1,024