

## Bill Payee Instructions for Banks in Trinidad and Tobago

The following are guidelines from the 6 major banks in Trinidad and Tobago on how to set up a Bill Payee which is an easy way to add United Way Trinidad and Tobago as a donee.

Once setup please indicate in the comment section (if space permits) your company and the abbreviation of our name **UWTT**, as an easy identifier for us to track the source of donations.



### Republic Bank:

- Visit the following link  
<https://republiconline.republictt.com/#rbl-alldemos>
- Click on the drop down menu tab “Payments” and then go to the following line items to follow instructions on setting up UWTT as a Bill Payee and to also schedule the amount to be donated monthly
  - o Pay a Bill
  - o Schedule a Payment/Transaction



### Scotiabank:

- Visit the following link  
<https://tt.scotiabank.com/about-scotiabank/connect-with-scotiabank/ways-to-bank-personal/online-banking/how-to-add-a-bill-payee.html>
- Set it and forget it: Click on the drop-down menu tab “Payments” and then go to the following line items to follow instructions on setting up UWTT as a Bill Payee and to also schedule the amount to be donated monthly



### RBC Royal Bank:

- Visit the following link from [RBC Royal Bank](#) to set up UWTT as a bill payee and schedule the amount to be donated monthly



### First Citizens:

- To set up UWTT as a bill payee you can visit the following link  
<https://www.firstcitizensgroup.com/tt/online-banking/paying-bills/> and watch the easy to follow video:  
<https://youtu.be/kppZ36hYHnM> to also schedule the amount to be donated monthly



### JMMB:

- For JMMB you can set up UWTT as a bill payee by visiting the following link <https://youtu.be/gdnwckZdd0c> and watch the easy to follow video to also schedule the amount to be donated monthly



### CIBC:

- To set up UWTT as a bill payee and schedule the amount you wish to be donated monthly with CIBC you can visit the following link  
<https://www.cibfcib.com/digital-banking/online-banking-and-mobile-app/pay-bills>